

**REGISTERED COMPANY NUMBER: 04041867 (ENGLAND AND WALES)**  
**REGISTERED CHARITY NUMBER: 1083649**

**REPORT OF THE DIRECTORS AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**  
**FOR**  
**THE COMMUNITY SUPPORT NETWORK**  
**SOUTH LONDON**

**THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON**

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for the Year Ended 31 March 2018**

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**THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE  
for the Year Ended 31 March 2018**

The Management Committee presents its report and independently examined financial statements for the year ended 31 March 2018.

**Reference and Administrative Information**

Charity Name:	Community Support Network South London
Charity Registration Number	1083649
Company Registration Number	4041867
Registered Office and Operational address:	336 Brixton Road, LONDON SW9 7AA

**Management Committee**

Dr. S. Roy	Appointed Director on 031005 . Vice Chair since 13th March, 2013, resigned 240216; re-appointed 150317.
Mrs. Manjula Roy	Appointed 011209. Treasurer since 030210, resigned 240216; re-appointed 150317. Company Secretary since 160517.
Mr. Andrew Lennon	Appointed 160113, Elected Co Vice-Chair on 210514, then Membership Secretary 260416.
Mr. David Warner	Appointed 140600, resigned 131207. Re-appointed 160113. Appointed Company Secretary on 130313, Treasurer on 260416..
Mr. Patrick Nyikavaranda	Appointed 240216. Elected Co Vice-Chair and Company Secretary on 260416. Elected Vice Chair on 010518
Mr. Francis Hornyold-Strickland	Appointed 240216. Elected Co-Chair on 260416. Resigned as Co-Chair 230318
Miss Zoe Whittington	Appointed 240216. Elected Co-Chair on 260416. Elected as Chair: 010518
Miss Stephanie Taylor King	Appointed 240216. Elected Co Vice-Chair on 260416. resigned 140318
Ms Alaya Kiazim	Appointed 150317

**Senior Management**

Ms. Cherry E. Pedler	Manager
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**Independent Examiners**

Hilary Adams Ltd, Chartered Accountants & Tax Consultants,  
158 High Street,  
Herne Bay,  
KENT  
CT6 5NP

**Bankers**

Lloyds Bank, Moorgate Branch, 34 Moorgate, LONDON EC2R 6PL  
CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, KENT ME19 4JQ  
CCLA, 80 Cheapside, LONDON EC2V 6DZ

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

REPORT OF THE MANGEMENT COMMITTEE  
for the Year Ended 31 March 2018

The director presents report with the financial statements of the company for the year ended 31 March 2018.

**Structure, Governance and Management**

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 27 July 2000 and registered as a charity on 24 November 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Public Benefit:

The objects of the charity are 'to preserve promote and protect mental health for people who use or have used mental health services or have experienced mental distress particularly, but not exclusively, in South London. Ways of carrying out these objects include: 'by providing a mental health advocacy service for people who are in hospital on mental health wards in South London and those in prison and in the community with mental health problems. More detail of these activities are shown below, in the section with the headings: **Achievements and Performance and In-Patient, Forensic, and Community Advocacy.** In the view of the Community Support Network South London Management Committee the objects and work of the charity fully satisfy the requirements of the Public Benefit charitable registration test.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee retire every year but may be re-elected by the full members at the Annual General Meeting.

The current Management Committee have been elected from the membership and new members are encouraged to join at every AGM of the charitable company. We have also increased the membership of the Management Committee by means of advertising in the Guardian newspaper on a number of occasions, by advertising in the Lambeth Volunteer Centre and via the Bar Pro-Bono Unit.

Due to the nature of CSN as a mental health service user led organization, the majority (at least two thirds, according to the Articles of Association) of Management Committee members identify as having experienced mental distress, making them full individual members of CSN.

Trustee Induction and Training

We have developed an Induction Pack for new Management Committee members. This includes copies of training slides regarding the role and responsibilities of CSN Management Committee members. Many come to CSN with experience of serving on the Management Committee of other organisations, and all are encouraged to attend training within budgetary constraints. (For example, there have also been opportunities for Committee members to visit the local psychiatric hospital where advocacy has been provided by CSN since 1996. In addition, quarterly reports on advocacy in forensic, community, in-patient and prison settings are made available to CSN Management Committee members).

Organisational Structure

Community Support Network South London allows for a Management Committee of up to fifteen members. Typically, there are no more than eleven. The full Management Committee meets bi-monthly. The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has ten members from a variety of professional and other backgrounds relevant to the work of the charity.

The Manager sits on the Committee, but has no voting rights. The Manager is currently responsible for taking minutes which are circulated to Management Committee members who point out any amendments at the following meeting which are enacted.

A scheme of delegation is in place and day to day responsibility for the provision of services rest with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is also responsible for day to day operational management of CSN, individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice.

**THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE  
for the Year Ended 31 March 2018**

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, mental health services are determined by the Mental Health Act 1983, and Code of Practice, as amended 2007. NICE (National Institute for Clinical Excellence) determines the appropriate care and treatment for people with various diagnoses. Locally, the charity is closely involved with the Lambeth Living Well Collaborative. CSN thus has an opportunity to be informed about local delivery plans and other strategic plans and policies and to express views on them.

All of our current advocates have attained the Independent Mental Health Advocacy (IMHA) Specialist Unit or are in training towards this qualification. One is also undertaking the Care Act Advocacy qualification and another the IMCA (Independent Mental Capacity Advocacy) qualification. The majority have also attained the Independent Advocacy Qualification (IAQ). (The IMHA is a mandatory qualification for the performance of the duties of an independent Mental Health Advocate as CSN is contracted to provide).

**Objectives and Activities**

The company's objects and principal activities are to:

Promote, preserve, and protect mental health for people who use or have used mental health services or have experienced mental distress particularly, but not exclusively, in South London.

The company's main objectives and activities for the year continued to focus on the promotion of mental health service user rights. The strategies employed to assist the charity to meet these objectives included the following:

Providing independent, user led, mental health advocacy in in-patient, community and forensic settings, and to enable user involvement in mental health services in Lambeth. Providing such services in accordance with accepted advocacy standards such as the 'Quality Standards for Advocacy Schemes' which are linked to the principles of the Advocacy Charter, 2002. (Action For Advocacy, formerly Advocacy Across London).

**Achievements and Performance**

In-Patient, Forensic, and Community Advocacy

The main areas of charitable activity during this year have been the provision of mental health advocacy. Please note that the figures below only relate to work done for 9 months of the 2017-18 (April – March) year, due to the fact that we are in the process of transferring data to our new computerised record keeping system.

90 (83 during 2016-17) new clients were seen this year by our Forensic Advocates dealing with 266 (217 during 2016-17) issues with a further 77 (94 during 2016-17) ongoing' clients seen over the year dealing with 744 (811 during 2016-17) issues.

137 (176 during 2016-17) new clients were seen by our In-Patient & Community Advocacy Service dealing with 497 (643 during 2016-17) issues, with a further 90 (106 previous year) additional clients with 823 (1055 during 2016 -17) issues seen over the year who were 'ongoing'.

Full comparison between 2016-17 & 2017-18 is precluded by the fact that we only have data for the first nine months of the year about which this report is written.

Reports have been written on a quarterly basis throughout the year on work done in In-Patient and Forensic settings. Publicity is widely circulated in the relevant venues. Monitoring and Evaluation illustrate that there is a good representation of the different ethnic groups across CSN's services and a high level of user satisfaction amongst those who have completed and returned client feedback forms. Issues in the different advocacy services include: housing, care and treatment, attitude and behaviour of staff, property, environment and facilities, Mental Health Act, and other legal issues.

As a general outcome, we expect that service users will feel more in control of their lives as a result of using our advocacy services. Each quarterly report provides more details of the issues raised, including individual client examples

**THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON**

**REPORT OF THE MANAGEMENT COMMITTEE  
for the Year Ended 31 March 2018**

The advocacy services provided by CSN continue to enjoy a high profile in Lambeth and are well respected by service users, managers, health care and other professionals. The quarterly reports are widely distributed to service providers and commissioners and feedback on mental health service provision contained therein heeded.

Advocacy Cover Policy:

The Advocacy Cover Policy\* was approved by the CSN Management Committee in July 2017. (\* which provides a framework for ensuring adequate cover of advocacy work during periods when staff are absent (for example when staff leave before the replacement staff start work)).

Computerised Record Keeping System:

A significant amount of work has been done on this during the 2017-18 year and it is now ready to 'go live'. Individual advocates will begin inputting directly onto this as soon as data about existing clients for the time period commencing January 2018 has been entered onto the system.

Developments anticipated for 2018-19

A new business plan is to be drafted and agreed for the period 2018-20 and the first draft of an Advocacy Cover Policy has been formulated; to provide this, CSN has been given a one-off fund of £8000 to support the setting up of a computerised client records database which, it is hoped, will result in a more streamlined record keeping system and more efficient report production.

**Financial Review**

In spite of a challenging financial climate, the charity managed to continue to deliver services in keeping with its funding contracts throughout the year. It has done this with the support of both its staff and the volunteer trustees who sit on the Management Committee.

Principal Funding Sources

The main funding source for CSN this year has been Lambeth CCG (Clinical Commissioning Group). NHS England continued to fund the prison advocacy service at HMP Wandsworth. South London and Maudsley NHS Foundation Trust (SLaM) has also provided funding for CSN's Forensic Advocacy Service which has assisted clients at River House Medium Secure Unit at Bethlem Royal Hospital, for Ward in the Community (low secure unit) at Lambeth Hospital and for community forensic clients

Investment Policy

At present, there are limited funds for long term investment. CSN has an account in COIF Charities Deposit Fund with CCLA Investment Management Ltd. Any reserves which CSN has accumulated are deposited therein as the COIF account offers a better rate of interest than the deposit account at CAF (Charities Aid Foundation) bank, which CSN also maintains. Both accounts offer Instant Access which is felt to be necessary to ensure cash flow in unforeseen circumstances, for example when invoices are paid late.

Reserves Policy

CSN has established that it needs somewhere in the region of £30000 as a reserve. If need be, a reserve of this size would enable CSN to discharge its statutory responsibilities in the event of a sudden withdrawal of funding, including redundancies, advance (6 months') notice on rent. Any surplus on CSN's unrestricted funding will be deployed in support of this contingency fund.

**Explanation of the Financial Effect of Any Significant Events that occurred during and subsequent to the period 2017-8**

There were no significant Events during the year 2017-18. Funding remained at the same level as 2016-17 and no new contracts were entered into and no contracts came to an end. The only financial effect of note was that for the tenth consecutive year, CSN had no inflationary uplift to its funding meaning that once again it produced a deficit budget.

REPORT OF THE MANAGEMENT COMMITTEE  
for the Year Ended 31 March 2018

**Principal Risks and Uncertainties facing CSN as identified by its trustees**

The key risks and uncertainties facing CSN are regarding its funding. Currently CSN has one core area of business, the provision of independent mental health advocacy, and funding for this is currently from three main statutory sources (outlined above). There is a risk that these services will be put out for tender and CSN will not be successful in winning the tenders to provide any one or all of these services.

A further area of risk is that CSN has very minimal infrastructure and management/administration: currently only one full-time member of staff. This restricts CSN's ability to 'grow' in size as an organisation as without increased infrastructure, it will not be possible to sustain additional services, should CSN decide to develop some when drafting its business plan for 2018-20.

There is also a risk of CSN being unable to fulfil the requirements of its contracts for a period of time in the event of staff sickness, suspension, disciplinary issues or other circumstances where there is a sudden unexpected interruption in advocacy service. The Advocacy Cover Policy referred to earlier, implemented July 2017 addresses this.

**Summary of the Plans and Strategies for Managing Said Risks**

CSN will continue to develop ways of providing its services more effectively and efficiently and will pursue quality standards for its services where such standards exist. It will continue to develop and build upon good relationships with staff of current funding bodies and look at ways of improving the production of reports and the keeping of client notes and monitoring information (such as by use of the Computerised Record Keeping System being developed as a bespoke package for CSN's requirements and to be implemented in 2018). In the event of another organisation winning the tender to provide advocacy services which CSN currently provides, it is likely that CSN staff would be TUPE'd over to the organisation(s) which win the tender(s).

A Senior Advocate, promoted from amongst existing advocacy staff, has been inducted in management tasks and deputises when necessary for the CSN Manager during leave periods. The current CSN Manager has also provided a 'Succession Plan' document which provides necessary information for CSN to continue in the event that something happened suddenly resulting in the CSN Manager being unable to continue her/his responsibilities (such as accident or sickness) and this incapacitation was of sufficient longevity that there was a need to deploy someone to substitute for the CSN Manager on either a temporary or permanent basis.

The CSN Manager has already begun the process of exploring whether there are any organisations able to provide advocacy agency staff. For example, advocacy staff may be needed at short notice to fill vacancies on a temporary basis whilst the full recruitment process is running its course or in cases of sickness or other periods of absence by advocacy employees. Currently all CSN's advocacy staff provide cover for colleagues where necessary and the CSN Manager currently also takes on the responsibility for advocacy service provision where necessary. However it is recognised that there is a need for a more sustainable solution to the problem of providing advocacy cover at short notice than that which currently exists. The CSN Manager has been exploring the availability of agency advocacy staff as a means of providing cover during at least some of these eventualities and has also an Advocacy Cover Policy in place to formalise arrangements for Advocacy service cover when staff are absent.

CSN will develop policies and procedures in line with the introduction of GDPR (General Data Protection Regulations) and a revised Financial Controls Policy, plus any other plans that follow the Business planning session scheduled for 20<sup>th</sup> June, 2018.

**Description of the Arrangements in Place for Setting the Remuneration of CSN's key management personnel, and any benchmarks utilised in the Process**

During 2004 CSN Management Committee initiated the evaluation of all its staff in relation to salaries. This was done by PEACe (Personnel, Employment, Advice and Conciliation Service) which forms part of LVSC (London Voluntary Service Council). This evaluation consisted of a comprehensive re-evaluation of all CSN's staff in relation to their roles and responsibilities, job descriptions, person specifications and detailed day-to-day work with a view to identifying the range of skills and qualifications needed to carry out the necessary tasks of each post holder. As a result of this independent evaluation, CSN has worked to ensure that all staff are paid according to the findings of these evaluations.

**Plans for Future Periods**

The charity plans continuing the activities outlined above in the forthcoming years subject to the continuation of satisfactory funding arrangements.

**REPORT OF THE MANAGEMENT COMMITTEE  
for the Year Ended 31 March 2018**

**Responsibilities of the Management Committee**

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Acts 1985 & 2006, and with the Charities Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Members of the Management Committee**

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out in page 3.

In accordance with company law, as the company's directors, we certify that:

- As the directors of the company, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

**Independent Examiners of Accounts**

Hilary Adams Ltd were appointed as the charitable company's Independent Examiners during the year and have expressed their willingness to continue in that capacity.

The report has been prepared in accordance with FRS 102.

Approved by the Management Committee on 10<sup>th</sup> July, 2018 and signed on its behalf by:

Ms. Zoe Whittington, Chairperson and Director.

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

STATEMENT OF FINANCIAL ACTIVITIES  
(including Income and Expenditure Account)  
for the Year Ended 31 March 2018

	Notes	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
<b>Incoming resources:</b>					
Voluntary income:					
Donations & grants	3	-	267,344	267,344	259,344
Activities for generating funds:					
Investment income		365	-	365	593
<b>Incoming resources from charitable activities:</b>					
Other income		-	-	-	-
<b>Total incoming resources</b>		<u>365</u>	<u>267,344</u>	<u>267,709</u>	<u>259,937</u>
<b>Resources expended</b>					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
<b>Charitable activities</b>		-	290,930	290,930	238,498
<b>Total resources expended</b>	4	<u>-</u>	<u>290,930</u>	<u>290,930</u>	<u>238,498</u>
<b>STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES</b>					
<b>Net incoming resources before other recognised gains</b>					
(net income for the year)		365	(23,586)	(23,221)	21,439
<b>Other recognised gains</b>					
Gain on revaluation of investments		-	-	-	-
<b>Net movement in funds</b>		<u>365</u>	<u>(23,586)</u>	<u>(23,221)</u>	<u>21,439</u>
Transfers between funds		-	-	-	-
Total funds brought forward		21,348	168,027	189,375	167,936
<b>Total funds carried forward</b>	12	<u>21,713</u>	<u>144,441</u>	<u>166,154</u>	<u>189,375</u>

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON (REGISTERED NUMBER: 04041867)

STATEMENT OF FINANCIAL POSITION  
31 March 2018

			31.3.18	31.3.17
	Notes	Unrestricted funds £	Restricted funds £	Total funds £
<b>FIXED ASSETS</b>				
Tangible assets	9	-	590	590
<b>CURRENT ASSETS</b>				
Debtors	10	-	3,506	3,506
Cash at bank and in hand		<u>21,713</u>	<u>148,883</u>	<u>170,596</u>
		21,713	152,389	174,102
<b>CREDITORS</b>				
Amounts falling due within one year	11	-	(8,538)	(8,538)
<b>NET CURRENT ASSETS</b>		<u>21,713</u>	<u>143,851</u>	<u>165,564</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>21,713</u>	<u>144,441</u>	<u>166,154</u>
<b>NET ASSETS</b>		<u>21,713</u>	<u>144,441</u>	<u>166,154</u>
<b>FUNDS</b>	12			
Unrestricted funds				21,713
Restricted funds				<u>144,441</u>
<b>TOTAL FUNDS</b>				<u>166,154</u>

The report has been prepared in accordance with the provisions of the "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The financial statements were approved by the Board of Directors on .....  
and were signed by:

.....  
Mr. Patrick Nyikavaranda - Director

.....  
Miss Zoe Whittington - Director

The notes form part of these financial statements



NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2018

3 INCOMING RESOURCES FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTS

	Unrestricted	Restricted	2018	2017
	£	£	£	£
Health authority				
Advocacy(core)	-	187,022	187,022	181,688
Community Advocacy	-	-	-	-
Prison Budget				
Forensic	-	80,322	80,322	77,656
	-	267,344	267,344	259,344

4 TOTAL RESOURCES EXPENDED

	Basis of allocation	Advocacy (core)	Forensic	2018	2017
		£	£	£	£
<b>Costs directly allocated to activities</b>					
Staff costs and expenses	Direct	160,463	87,900	248,363	203,503
Volunteer costs	Direct	-	-	-	-
Recruitment	Direct	-	-	-	3,765
Travel	Direct	502	2,030	2,532	310
<b>Support costs allocated to activities</b>					
Establishment costs	Floor area	10,471	4,308	14,779	13,887
Administrative costs	Staff Time	15,613	5,855	21,468	13,500
Fees and finance charges	Usage	2,364	-	2,364	2,479
Activity costs	Usage	600	400	1,000	600
Management charge	Usage	(8,300)	8,300	-	-
Depreciation	Usage	424	-	424	454
<b>Total resources expended</b>		<b>182,137</b>	<b>108,793</b>	<b>290,930</b>	<b>238,498</b>

5 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31.3.18 £	31.3.17 £
Depreciation - owned assets	423	454
Independent Examiners' remuneration	1,320	1,320
Directors emoluments and other benefits etc	-	-

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

NOTES TO THE FINANCIAL STATEMENTS – continued  
for the Year Ended 31 March 2018

6. EMPLOYEES AND DIRECTORS

	31.3.18	31.3.17
	£	£
Wages and salaries	212,495	174,415
Social security costs	21,420	18,416
Other pension costs	<u>10,836</u>	<u>9,112</u>
	<u><u>244,751</u></u>	<u><u>201,943</u></u>

The average monthly number of employees during the year was as follows:

	31.3.18	31.3.17
Administration	1	1
Direct	<u>7</u>	<u>5</u>
	<u><u>8</u></u>	<u><u>6</u></u>

No employee earned more than £60,000 in the year.

7. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year (2017 Nil).  
No expenses were reimbursed during the year (2017 Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2017 Nil).

8. TAXATION

As a charity, Community Support Network is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
<b>COST</b>	
At 1 April 2017	38,031
Additions	<u>170</u>
At 31 March 2018	<u><u>38,201</u></u>
<b>DEPRECIATION</b>	
At 1 April 2017	37,190
Charge for year	<u>421</u>
At 31 March 2018	<u><u>37,611</u></u>
<b>NET BOOK VALUE</b>	
At 31 March 2018	<u><u>590</u></u>
At 31 March 2017	<u><u>841</u></u>

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

NOTES TO THE FINANCIAL STATEMENTS – continued  
for the Year Ended 31 March 2018

<b>10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>				
			31.3.18	31.3.17
			£	£
Other debtors			<u>3,506</u>	<u>-</u>
<b>11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>				
			31.3.18	31.3.17
			£	£
Taxation and social security			7,073	3,324
Other creditors			<u>1,465</u>	<u>2,283</u>
			<u>8,538</u>	<u>5,607</u>
<b>12. MOVEMENT IN FUNDS</b>				
	At 1.4.17	Net	Transfers	At 31.3.18
	£	movement	between	£
		in funds	funds	
		£	£	
<b>Unrestricted funds</b>				
Core	<u>21,348</u>	<u>365</u>	-	<u>21,713</u>
	21,348	365	-	21,713
<b>Restricted funds</b>				
Prison Budget Forensic	10,273	(28,471)	-	(18,198)
Advocacy(core)	153,713	4,885	251	158,849
Designated fund	3,200	-	-	3,200
Depreciation reserve	<u>841</u>	<u>-</u>	<u>(251)</u>	<u>590</u>
	<u>168,027</u>	<u>(23,586)</u>	-	<u>144,441</u>
<b>TOTAL FUNDS</b>	<u>189,375</u>	<u>(23,221)</u>	<u>-</u>	<u>166,154</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
Core	<u>365</u>	-	<u>365</u>
	365	-	365
<b>Restricted funds</b>			
Advocacy(core)	187,022	(182,137)	4,885
Prison Budget	80,322	(108,793)	(28,471)
	<u>267,344</u>	<u>(290,930)</u>	<u>(23,586)</u>
<b>TOTAL FUNDS</b>	<u>267,709</u>	<u>(290,930)</u>	<u>(23,221)</u>

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
COMMUNITY SUPPORT NETWORK LONDON**

We report on the accounts of the company for the year ended 31 March 2018, which are set out on pages 7 to 15.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd  
Chartered Accountants  
158 High Street  
Herne Bay  
Kent  
CT6 5NP

Date: .....

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

DETAILED INCOME AND EXPENDITURE ACCOUNT  
for the Year Ended 31 March 2018

	31.3.18		31.3.17	
	£	£	£	£
<b>Turnover</b>				
Health authority funding contract	231,355		224,688	
Prison budget	<u>35,989</u>		<u>34,656</u>	
		267,344		259,344
<b>Staff costs and expenses</b>				
Wages	212,495		174,415	
Social security	21,420		18,416	
Pensions	10,836		9,112	
Training	<u>3,613</u>		<u>1,560</u>	
		<u>248,364</u>		<u>203,503</u>
		18,980		55,841
<b>Establishment costs</b>				
Rent	13,563		13,101	
Insurance	<u>1,216</u>		<u>786</u>	
		<u>14,779</u>		<u>13,887</u>
		4,201		41,954
<b>Administrative expenses</b>				
Communications	5,502		5,068	
Post and stationery	2,467		1,114	
Advertising and publications	-		3,765	
Travelling	2,532		310	
Sundry expenses	1,751		2,314	
Accountancy	1,320		1,320	
Software & maintenance	<u>10,428</u>		<u>3,684</u>	
		<u>24,000</u>		<u>17,575</u>
		(19,799)		24,379
<b>Fees and finance charges</b>				
Bank charges	142		160	
Legal fees	<u>2,222</u>		<u>2,319</u>	
		<u>2,364</u>		<u>2,479</u>
		(22,163)		21,900
<b>Activity costs</b>				
Supervision		<u>1,000</u>		<u>600</u>
		(23,163)		21,300
<b>Depreciation</b>				
Fixtures and fittings	246		212	
Computer equipment	<u>177</u>		<u>242</u>	
		<u>423</u>		<u>454</u>
Carried forward		(23,586)		20,846

This page does not form part of the statutory financial statements

THE COMMUNITY SUPPORT NETWORK  
SOUTH LONDON

DETAILED INCOME AND EXPENDITURE ACCOUNT  
for the Year Ended 31 March 2018

	31.3.18		31.3.17	
	£	£	£	£
Brought forward		(23,586)		20,846
Finance income				
Deposit account interest		<u>365</u>		<u>593</u>
NET (DEFICIT)/SURPLUS		<u>(23,221)</u>		<u>21,439</u>

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